



Editing Marks

Editor's Mark	Meaning	Example
≡	Capitalize	<u>h</u> e ate all his vegetables.
/	Make lower case	My D og buried M is bone in the back y ard.
○ ? !	Add an end mark to end a sentence	The clouds looked very puffy in the sky○
○ Circled word	Spelling mistake	I (wint) to the store.
→	Indent the paragraph	→ That was okay with me. He knocked on the door and collected the money.
^	Add a word	please Would you ^ pass the tea?
#	Add a space	# The catwent to bed.
<u>Underline</u>	Doesn't make sense.	<u>She fell up to frown.</u>

Reminders:



- I started each sentence with a capital letter.
- I spaced my words evenly.
- I have complete sentences.
- I wrote neatly.